

CIR. NO. : LFPS/2338/2024 DATE : 12.04.2024

Dear Parents,

We hope this message finds you well. We are in the process of preparing new student ID cards and wish to ensure that all details are accurate. We kindly ask you to review your child's information on the school app, specifically the mobile number and address listed.

Should you find any discrepancies, please reach out to your child's class teacher through school application within the next three days to request any necessary corrections. Post this period, the ID cards will be issued as per the details on file. Please note that any modifications requested after the ID cards have been printed will incur a fee of ₹100 for

reissuance.

Thank you for your attention to this matter and for helping us keep our records up to date.

(Principal)